

## 14/01/2021 ISIE LCSA Section Board Meeting

### In Attendance:

- David Font
- Haibo Feng

### Action items:

All: think about other opportunities to publicize our special issue.

Haibo and Yuan: Figure out the time for spring semester session meeting.

David and all: Take charge of our session annual report as mentioned in Nina's email (Deadline: Feb 10<sup>th</sup>), including

- A reflection on what your section has done in 2020
- Any details of upcoming events or activities in 2021
- 1-3 photos if applicable
- Aim for a size between 250-750 words

### Notes:

Cassie is on leave.

Yuan could not make it due to an emergency. (Thank you Yuan for providing the meeting agenda).

Session annual report:

- David take the initiative to draft the report based on the 2019 ISIE annual report and our monthly board meetings. All the other members to work together based on his draft.

Spring semester session meeting:

- Haibo to check the details of this meeting with Yuan, and set up a doodle to find the best time for our board members.

Special issue:

- Received five abstracts so far, the information needs to be further publicized, and send out again as a reminder.
- David mentioned about the LinkedIn account of our LCSA section (<https://www.linkedin.com/groups/6994394/>) as well as setting up our own social media accounts (e.g. Twitter account).
- Someone should volunteer to manage all the possible social accounts of our LCSA section.

Member spotlight of LCSA members:

- Information from website manager Paul Hoekman that they are developing a new platform on ISIE website that would it much easier to do the member spotlight. However, a few weeks' waiting is required. Currently we are waiting for Paul's updates.

### Next meeting:

Time: February 11<sup>th</sup>, 2020 10am EST.

ZOOM link: <https://yale.zoom.us/j/99937543983>