

## 8/13/2020 ISIE LCSA Section Board Meeting

### In Attendance:

- Cassandra Thiel
- Haibo Feng
- Dunsin Arodudu
- Yuan Yao

### Action items:

All: Use OneDrive to list out potential contributors to the special issue (hoping for ~30 people):

<https://onedrive.live.com/edit.aspx?cid=a55ad2369e8d788c&page=view&resid=A55AD2369E8D788C!2263&parId=A55AD2369E8D788C!2261&app=Excel>

Haibo & Yuan: Draft the special issue proposal to send to JIE

Cassie: draft and send the quarterly

David: send info on the launch of the GLAD database. Global LCA database.

Yuan: send out calendar for the Zoom meeting (in prep for Cassie's mat leave)

Yuan: Take care of survey for members

### Agenda:

- Special Issue
- Quarterly
- New Ideas & Future Planning

### Notes:

Haibo has shared a OneDrive folder with the group. Check to see if you can log in.

### Special Issue Update:

- Support the issue (generically):
  - Stefano Cucurachi
  - Sangwon Suh
  - Marina Fischer-Kowalski
- Willing to serve as guest editors:
  - Thomas Schaubroeck
  - Tom Gloria
- Potential contributors:
  - Guillaume Habert
  - Haibo Feng

- Kua Harn Wei
- Kasun Hewage
- Stefanie Hellweg
- Stefano Cucurachi
- Etc.
- We would need about 30 submissions, or ~4 submissions per board member.

Next steps for special issue: Create the proposal and submit to JIE.

Quarterly: being drafted

- Need info on the GLAD database launch.
- Should we have a member highlight section?

Future planning:

- Yuan and Haibo to take over with leading meetings and Zoom schedule