

By-Laws for the ISIE section “Sustainable Circular Economy (SCE)” (approved amendments 28-01-2026)

Article I. Name

The Section shall be called ISIE Section Sustainable Circular Economy, and may be abbreviated as SCE Section.

Article II. Purpose

The purpose of the SCE Section is to develop and promote industrial ecology concepts and methods for the assessment and design of a sustainable circular economy, internationally across academia and for application in policy and businesses. This includes establishing and maintaining cooperation with international organizations, companies, and government organizations.

Article III. Membership

Regular membership in the Section shall be open to all ISIE members with an interest in a sustainable circular economy.

Article IV. Governance

The primary governing body of the section is the SCE Section Board. The Board establishes the policies and procedures for the Section.

The Board consists of minimal four (4) and maximal six (6) elected Board members, including one chair and one co-chair, as well as up to four (4) additional board members, all of whom shall be elected by the membership. All Board members are elected for terms of two (2) years, and may be re-elected for additional terms. The chairs may serve for no more than two (2) successive terms.

The chairs act as the liaison of the Section to the ISIE Board. It shall be the duty of the chairs to preside over the annual business meeting of the Section and to attend the meetings of the ISIE Council. The chairs may, with the approval of the Board, install committees as it may deemed advisable, with such membership, duration, functions and authority as may be delegated to it or prescribed to it. The chairs act as the representative of the Section toward other organizational units inside and outside the ISIE.

One of the SCE Section Board Members shall be responsible for keeping the minutes of the Section meetings and shall perform such other duties as may be prescribed by the Board.

Any Board member may resign at any time by giving written notice to the SCE Section Board. The Board may fill the office temporarily until the next election is held.

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Article V. Nominations & Elections

The committee which organized the founding of this section served as the initial founding board of the SCE section from end of 2022 to end of 2026.

Elections for all Board members shall be held biennially, starting at the end of 2026, usually in even years. Elected Board members shall assume their responsibilities on January 1 of the uneven years. Exceptions to the timing may be approved by the SCE Section Board.

The procedure of the elections shall be announced by the Board at least two (2) months prior to the election date. Nominations may be made either by the Board or by self-nomination, and shall be communicated to the Chair at least four (4) weeks prior to the election date. The Chair shall prepare and transmit a ballot listing all candidates whose nominations have been properly made at least three (3) weeks prior to the election date.

If the election is done by email, all ballots must be received no later than three (3) weeks after being circulated. The Chair shall appoint at least two tellers to oversee the opening and counting of the ballots. A plurality of the votes cast shall be necessary to elect, and in case of a tie vote, the decision shall be made by lot under direction of the Chair.

Article VI. Financial Operations

Beyond the expenditures required by the ordinary activities of the Section, no money from the Section accounts shall be disbursed except by the express authority of the Board. All fiscal affairs of the Section shall be conducted on a fiscal year basis, starting on July 1 of each year.

Article VII. Dues

The Section Board may decide to prescribe annual dues for section membership in addition to the general ISIE membership dues and determine their amount.

Article VIII. Meetings

The Section is authorized to hold scientific meetings, internationally, nationally, and regionally. The Section is authorized to hold a business meeting of the general membership in connection with a major scientific meeting of the Section.

Unless otherwise restricted by the by-laws, members of the Board or of any Committee of the Section may participate in a meeting by means of a conference telephone or similar communications equipment approved by the Board. Board actions determined in the course of such meetings shall be considered as official proceedings of the Section and shall be entered into the minutes.

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Article IX. Amendments

Amendments to these by-laws may be proposed by any member who obtains the signatures of at least 10 Section members supporting the proposed changes. The Board may also propose any changes to these by-laws upon a majority vote in favor of such changes. The proposed amendments shall be submitted to all members on an individual basis. Adoption shall require a vote exceeding three-fifths of the members responding within 30 days after submission to the membership.